Horizon Scanning Working Group work plan: as at 30/11/2015

> **Working Group Objective**: This work stream will inform the Forum of relevant market, regulatory, and technological developments, to assist the Forum to: properly understand and takes into account relevant UK and international market, regulatory, and technological development; and understand how these developments might affect its work and the work of the working groups. The group will research and present a regular horizon scanning report to the Forum. The report will identify key developments and suggest how these might be relevant to the Forum's work.

STAGE 1 [Oct 2015 to Dec 2015]: Definitions and Concepts

Activity	Date
Agree FINAL DRAFT Terms of Reference	01/12/2015
Agree scope of work and deliverables	23/11/2015
Agree work plan	23/11/2015
Present findings / status update to the December 15th Forum	03/12/2015

STAGE 2 [Dec 2015 to Feb 2016]: Solution options and gathering evidence

Activity	Date
Identify all initiatives (regulatory, technical or other) that may affect the payments market in one way or another	25/01/2016
For each initiative, describe the possible impact in the industry, why it is relevant to consider it and what we need to do to dig deeper and know more	25/01/2016
Link the initiative with detriments, identified and prioritised by the Forum, to explore whether they can potentially solve, make worse or create new detriments	25/01/2016
Recommend which initiatives could be the object of industry collaboration to address the detriments and to avoid the creation of new ones, without impacting competition, innovation, etc.	25/01/2016
Gather any evidence required by the Evaluation Framework work stream	**On-going**
Present findings / status update to the February 25th Forum meeting	11/02/2016

STAGE 3 [Feb 2016 to April 2016]: Evaluation and Cost / Benefit / Analysis

Activity	Date
Support the work of the other working groups to identify possible market, regulatory, and technological developments / solutions relevant to their work	**On-going**
Gather any evidence required by the Evaluation Framework work stream	**On-going**
Present findings / status update to the April 14th Forum	01/04/2016

STAGE 4 [April 2016 to June 2016]: Development of strategy	
Activity	**Date**
Support the work of the other working groups to identify possible market, regulatory, and technological developments / solutions relevant to their work	**On-going**
Gather any evidence required by the Evaluation Framework work stream	**On-going**
Draft relevant section of the strategy document	**31/05/2016**
Present findings / status update to the June 30th Forum meeting	**16/06/2016**